

**Union Grove Elementary
Excessive Unexcused Absence Intervention Plan**

Level 1: After 3 unexcused absences within a 4 week period

Notify parent or guardian in writing

Meet with parent or guardian

Parent or guardian will receive the behavior plan for students with excessive unexcused absences.

The student will be assigned an afterschool detention.

The student will be assigned an afterschool detention for each subsequent unexcused absence.

Level 2: After 5 unexcused absences

Parent or guardian notified in writing

Meet with parent or guardian

Continue with afterschool detention

Age appropriate assignment on the importance of coming to school

Level 3: After 7 unexcused absences

Parent or guardian notified in writing

Meet with parent or guardian along with School Resource Officer

Continue with afterschool detention

Loss of recess privileges (1 day for each unexcused absence)

Level 4: After 10 unexcused absences

Referral to Truancy Court

Approved 9/14/15

Behavior Intervention Plan

Excessive Absences

The Union Grove Junior/Senior High School intervention plan for excessive absences is as follows:

Level 1: 3 unexcused absences within a four week time period

Letter to parent/guardian

Meeting with parent/guardian

Parent and student receive behavior plan

Assigned lunch detention for 3 days

For every unexcused absence after the original 3, the student will be assigned an additional lunch detention per absence.(To be continued throughout all levels)

Level 2: 5 unexcused absences

Letter to parent/guardian

Meeting with parent/guardian

Continuation of lunch detention

Written essay, "Why my attendance is important to my future."

Level 3: 7 unexcused absences

Letter to parent/guardian

Meeting with parent/guardian

Continuation of lunch detention

Written essay, "Why I don't want or need to go to truancy court."

Level 4: Truancy Court (10 unexcused absences within a 6 month period)

At all levels parent/guardian will continue to be contacted each day that the student is absent.

The student(s) assigned to lunch detention will walk with assigned school personnel to the cafeteria to get a "to go" tray and then will bring back to the room assigned. They will be expected to sit in silence and eat, then work on academic work. If student does not have any academic work, an academic assignment will be given to the student that will need to be completed during the detention time.

Approved 9/14/15