

Dress Code Violation

Request for Conference with School Principal

Student Name: _____

Student Grade: _____

Parent/Guardian Name: _____

Parent/Guardian Contact info:

1. Phone #(s): _____

2. Physical Address: _____

3. Does the student live at this address? Yes _____ No _____

4. Is this student a transfer? Yes _____ No _____

Date of warning: _____ (date that the student was given a warning that they were in violation of dress code)

Did the student inform parent/guardian of dress code violation warning at that time? Yes _____ No _____ (*Student handbook and dress code policy states that it is student responsibility to notify parent/guardian of violation warning*)

Date of OCS placement: _____ (first day student was in OCS)

Date of this document: _____ (date that this document is personally being delivered to office)

I parent/guardian was made aware of dress code through the student handbook (hardcopy or electronic format) at the beginning of the school year or at time of enrollment and signed in receipt thereof. Yes _____ No _____

In detail, please explain the dress code violation:

In detail, please explain solution sought:

Parent/Guardian signature: _____

Date: _____